



### Submission Guidelines

*Te Mauri - Pimatisiwin* marks a new step in the reporting of community health research for community researchers, academics, and health professionals. Health research and policy often operate outside the knowledge and influence of communities, using language and distance as deterrents to community participation. The articles published in the Journal of Indigenous Wellbeing: Te Mauri – Pimatisiwin (*Te Mauri- Pimatisiwin*) are intended for readers and contributors who work and live both inside and outside the university research and health professional communities. While every community is unique, many communities share similar challenges. Through *Te Mauri- Pimatisiwin*, Indigenous communities around the world can share their experience and knowledge and make the experiences of researchers, health professionals, and community members in other countries more generally, available to assist us all.

### General Submission Guidelines

The guidelines here will help you to develop an article for submission. Once the editors review your manuscript and decide that it is within the realm of the *Te Mauri- Pimatisiwin*, your paper is then sent out for peer review. If you have any questions about the format and structure of your article, please contact us. Articles should be addressed to the Managing Editor at [jiw@terauora.com](mailto:jiw@terauora.com)

1. Articles should be between 3000 - 5000 words maximum and relate to wellbeing research in Indigenous communities.
2. The research reflected in the article submitted for publication must be conceived of by Indigenous people and the writing of the article must be Indigenous-led, that is, the lead author must be Indigenous.
3. Articles may be sociological, psychological, medical, anthropological, experiential, methodological, qualitative, or quantitative in nature. The intent is to include articles from community members, researchers, and health professionals which will be equally accessible to all readers. Papers by community members, graduate students, and health professionals are welcome. For more information, please contact the Managing Editor.

4. The research has been conducted in accordance with ethical standards of the funding body, profession, locale or other relevant standards, inclusive of any relevant Indigenous requirements.
5. All submissions must include a completed **Submission Checklist**:
  1. Articles must be original work. Articles must not have been previously published, nor can they be before another journal for consideration.
  2. The research reflected in the article submitted for publication is conceived of/by Indigenous people and the lead author is Indigenous.
  3. The research has been conducted in accordance with ethical standards of the funding body, profession, locale or other relevant standards, inclusive of any relevant Indigenous requirements.
  4. A biography of each author (no more than 200 words). This should include a note about the nature of the author's relationship to the community research.
  5. Contact details for the submitting author (address and email).
  6. An abstract of 200 words or less.
  7. A suggested list of keywords.
  8. No identifying information within the submitted article for double-blind peer review purposes.
  9. Articles should use the APA (American Psychological Association) referencing system. This system is available on all major referencing software.
  10. Identification of any agencies that provided funding or support for the work presented in the article being submitted as well as any potential conflicts of interest.
  11. It is strongly urged that all authors include a paragraph at the bottom of the first page acknowledging related research contributions from the wider community.
  12. A recommendation of at least three individuals who can complete a peer review in the area of research is addressed in the article submitted.
  13. The article has been proofread for spelling, typos and grammatical errors before submission.
  14. All images, figures, and/or tables are included within the text of the submitted article. If any image, figure, or table included has been previously published, permission for use must also accompany the submission.
  15. Written permission from all listed authors is included in the submission.

### **Peer Review Process**

Articles will be sent out to at least one academic reviewer and one community reviewer. Reviewers are selected on the basis of their knowledge in the research and health area, with expertise in the topic of the submitted article.

*Te Mauri- Pimatisiwin* follows a blind peer-review process. Authors suggest reviewers, whom the journal contact and invite to peer-review manuscripts. All identifying information is removed from manuscripts prior to sending them to reviewers and all identifying information is removed from reviews before being sent to authors.

## Copy Editing

Articles are edited for clarity, grammar, punctuation, spelling, and proper citation. The Copy Editor may contact the author for clarification.

## Author Verification

The edited article is then sent back to the author to confirm that meanings have not been changed in the copy-editing process. This is also a chance for the author to verify details such as the accuracy of references, name spelling, data in tables, and that picture captions are with the right picture.

## Schedule for Publication

Shortly after the author returns the verified article, it will be scheduled for publication.

## Publication Frequency

The web-based publication will be available twice a year.

## Open Access Policy

*Te Mauri- Pimatisiwin* provides immediate open access to its content on the principle that making research freely available to the public supports a greater global exchange of knowledge. **Authors retain the copyright to their work and have the right of first publication of the work.**

All content of the *Te Mauri- Pimatisiwin* is licensed under a [Creative Commons Attribution Non-Commercial No Derivatives License](#). This license allows others to share the work with an acknowledgement of the work's authorship and initial publication in this journal.

The license also prevents others from using the work for profit without the express consent of the author(s). The license also prevents the creation of derivative works without the express consent of the author(s). Note that derivative works are very similar in nature to the original. Merely quoting (and appropriately referencing) a passage of a work is not making a derivative of it.

## Disputes and Concerns

In the event of disputes that contravene (or are not addressed by) the policies and/or submission guidelines, decisions will be taken to the Editors for a final decision.

## Artwork & Photos

Drawings and artwork should be 1.5 to 2 times the size used in the publication. If an illustration will be used as a quarter page in the journal, it should be at least a half page original.

To be returned, original artwork or photographs should be clearly labelled on the margin or the back with your name and address.

Artwork can be submitted as:

- Pen & Ink drawings
- Original Artwork
- Adobe Illustrator Files
- Adobe Photoshop Files
- JPEG, GIF, or TIFF

Photographs should be sharp and properly exposed and can be either black and white or colour. A snapshot sized photograph (3×5 to 4×6 inches) should be scanned at 300 dots per inch. 8×10 pictures can be scanned at 150 dots per inch.

Digital photographs should be shot at the camera's highest quality. Please send in more photos than is needed, with appropriate location references in the text. The old saying that a picture is worth a thousand words is still true.

### References and Quotations

*Te Mauri: Pimatisiwin* adheres to APA style and all articles submitted must use the 7th edition of the *Publication Manual of the American Psychological Association (2020)* for formatting. For APA style information, authors can refer to the APA style website, <http://www.apastyle.org/elecref.html> or numerous other sites that are available on the internet.

### EXAMPLES OF REFERENCE CITATIONS IN TEXT--APA STYLE

1. If author's name occurs in the text, follow it with year of publication in parentheses. Example: Piaget (1970) compared reaction times...
2. If author's name is not in the text, insert last name, comma, year in parenthesis. Example: In a recent study of reaction times (Piaget, 1978)...
3. If author's name and the date of publication have been mentioned in the text of your paper, they should not be repeated within parentheses. Example: In 1978, Piaget compared reaction times...
4. Because material within a book or on a web page is often difficult to locate, authors should, whenever possible, give page numbers for books or paragraph numbers for web pages in body to assist readers. Page numbers (preceded by p. or pp.) or paragraph numbers (preceded by para.) follow the year of publication, and are separated from it by a comma. For websites with neither page numbers nor paragraph numbers, you can cite the heading and the number of the paragraph following it.

Examples:

- Hunt (1974, pp. 25-69) confirms the hypothesis...
- (Myers, 2000, para. 5)
- (Beutler, 2000, Conclusion section, para. 1)

5. If a work has two authors, always cite both names every time the reference occurs in the text. Connect both names by using the word "and."

Examples: Piaget and Smith (1972) recognize...

6. If a work has two authors and they are not included in the text, insert within parentheses, the last names of the authors joined by an ampersand (&), and the year separated from the authors by a comma.

Example: ...to organize accumulated knowledge and order sequences of operations (Piaget & Smith, 1973)

7. If a work has more than two authors, cite the last name of the first author followed by "et al." and the year in subsequent citations of the same reference.

Example: Williams et al. (1962) recommended...