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SUBMISSION CHECKLIST FOR AUTHORS

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Mandatory checklist

As part of the submission process, authors are required to check off their submission's compliance with all of the following items. Please note that submissions may be returned to authors that do not adhere to these guidelines.

Please submit this checklist with your manuscript. Ensure all boxes are checked unless they do not apply in which case N/A should be noted.

1. Articles must be original work. Articles must not have been previously published, nor can they be before another journal for consideration.
2. The research reflected in the article submitted for publication is conceived of by Indigenous people and the lead author is Indigenous.
3. The research has been conducted in accordance with ethical standards of the funding body, profession, locale or other relevant standards, inclusive of any relevant Indigenous requirements.
4. A biography of each author (no more than 100 words) must be supplied. This should include a note about the nature of the author's relationship to the community research.
5. Contact details for the submitting author (address and email).
6. An abstract of 200 words or less.
7. There is no identifying information within the submitted article for double-blind peer review purposes. Authors and acknowledgements are found on the title page document
8. A suggested list of keywords.
9. All agencies that provided funding or support for the work presented in the article being submitted must be clearly identified.
10. A recommendation of at least three individuals who can complete a peer review in the area of research addressed in the article submitted. Authors must provide an institutional address and institution email address for any suggested reviewers.

11. Articles should use the APA (American Psychological Association) referencing system. This system is available on all major referencing software systems (e.g. Endnote).
12. Articles must be submitted in electronic form using the submission portal. Papers need to have been proofed for spelling, typos and grammatical errors before submission.
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15. Written permission from all listed authors is included in the submission.

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Article Guide

- Articles should be addressed to the Managing Editor at jiw@terauora.com.
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